

Mendocino County Youth Project  
Board of Directors  
Meeting Minutes  
March 15<sup>th</sup>, 2023

Board Members: ( Present,  Absent)

Nicole Glentzer, MCOE

Joe Aldridge, FBUSD

Jason Iverson, UUSD

Rick Pintane, City of Ukiah PD

Warren Galletti, PAUSD

**Staff Present:** Amanda Archer, Executive Director; Mandie Rojas, Deputy Executive Director CFO/COO

**Call to Order:** 7:50 AM

**Public Input:**

- None

**Past Minutes/Agenda**

- **Approval of February 1<sup>st</sup>, 2023 Meeting minutes**  
Motion to approve: W. Galletti      Second: N. Glentzer      In Favor: Unanimous
- **Approval of March 15<sup>th</sup>, 2023 Draft Agenda**  
Motion to approve: W. Galletti      Second: J. Aldridge      In Favor: Unanimous

**Action Items:**

**Approval of proposed policies:**

**Procurement Policy Revision**

Motion to approve N. Glentzer      Second: W. Galletti      In Favor: Unanimous

**PPM Section V. revision; Hiring and Promotion Policy**

Motion to approve N. Glentzer      Second W. Galletti      In Favor: Unanimous

**Clinical Supervisor Job Description:**

J. Aldridge Makes a motion to approve the addition of a Clinical Supervisor role with the Clinical Manager role closed for recruitment at this time. Board approval is required prior to re-opening the Clinical Manager position.      Second: N. Glentzer      In Favor: Unanimous

**Clinical Supervisor Salary Schedule:**

Motion to approve- J. Aldridge      Second. N. Glentzer      In Favor: Unanimous

**Executive Report: Written and summarized by Executive Director, Amanda Archer, Deputy Executive Director CFO/COO Mandie Rojas**

**Closed Session:**

**Pursuant to Government Code 54954.5(e)-Public Employee Discipline/Dismissal/Release**

**Report out:** Establishment of "Personnel" Sub-committee

**Meeting Adjourned:** at 8:34 am by J. Iverson

Next Board Meeting: April 19<sup>th</sup>, 2023 7:45am to 9:00 am VIA ZOOM

Board Minutes submitted by Amanda Archer, Executive Director