

**MENDOCINO COUNTY YOUTH PROJECT**  
**Board of Directors**  
**Meeting Minutes**  
**November 17, 2021**  
*via Zoom*

**BOARD MEMBERS ATTENDING:** (=PRESENT, =ABSENT)

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Cedric Crook, City Ukiah PD | <input checked="" type="checkbox"/> Michelle Hutchins, MCOE | <input checked="" type="checkbox"/> Warren Galletti, PAUSD |
| <input type="checkbox"/> Noble Waidelich, City of Ukiah PD      | <input type="checkbox"/> Gina Danner, MCOE Alt.             | <input type="checkbox"/> Alt.                              |
| <input checked="" type="checkbox"/> Rebecca Walker, FBUSD       | <input checked="" type="checkbox"/> Joe Aldridge, WUSD      | <input checked="" type="checkbox"/> Jason Iversen, UUSD    |
| <input type="checkbox"/> Alt.                                   | <input type="checkbox"/> Rachele, Summers, Alt.             | <input type="checkbox"/> Beth Kirkley, Alt.                |

**STAFF PRESENT:** Joanna Olson, Executive Director; Randi Sanchez-Mellus, HR Administrator; Mandie Rojas COO/CFO; Cecelia Gillespie, Clinical Director/Incoming Executive Director

**CALL TO ORDER:** Board Chair, M. Hutchins calls meeting to order at 7:46 a.m.

**PUBLIC INPUT**

None

**PAST MINUTES/AGENDA**

- Approval of October 20, 2021 minutes (J. Aldridge motions to approve, C. Crook seconds)
- Approval November 17, 2021 agenda (W. Galletti motions to approve, C. Crook seconds)

**ACTION ITEMS**

- Approval of Leggett Valley Unified School District Superintendent, Jeffery Ritchely to JPA representative/board member (W. Galletti motions to approve, J. Aldridge seconds)
- Approval of Fiscal Year 21/22 Draft Budget (J. Iversen motions to approve, W. Galletti seconds)
  - Requested bring back for another review/adjustments in February 2022

**PROGRAM REPORTS**

COO/CFO, Mandie Rojas reports the following:

- Shares with board update on YSP merger, time sheet trackers and functional timesheets. How MCYP uses them and applies to funding.

HR Administrator, Randi Sanchez Mellus reports on the following:

- Shares staffing update
- J. Iversen makes suggestion on sharing resources in staffing

Executive Director, Cecelia Pooley Gillespie reports on the following:

- Spending first few weeks making connections, collaborations, meeting partners, rebuild MFYS board
- Request input from board on topics to bring to meetings, creating a board calendar.
- Discussion on what 10 months the board will meet, skipping July or August. Board decides to schedule meetings July AND August, and re-evaluate when closer.

**SESSION ADJOURNMENT:**

Board chair M. Hutchins adjourned meeting at 8:14am

**NEXT MEETING: January 19, 2021 7:45 a.m. at MCYP**

**Minutes submitted by: Randi Sanchez-Mellus, Human Resources Administrator**