



MENDOCINO COUNTY YOUTH PROJECT
776 S. State Street, Suite 107, Ukiah, CA 95482
707-463-4915 (phone) 707-463-4917 (fax)
www.mcyp.org



Mental Health Clinician I or II

LOCATION: Ukiah

REPORTS TO: Clinical Director

THE AGENCY: The Mendocino County Youth Project's mission is to empower, guide, counsel and support children, youth, young adults and families from Mendocino County's many diverse communities to make healthy life choices, maximize potential, and become productive citizens.

The agency has been in existence since 1974, providing services throughout Mendocino County and parts of Sonoma County. Current services include individual, group, and family therapy, rehabilitation and case management services for children and youth with mental health diagnoses, substance abuse prevention and treatment, school-based prevention and intervention services, outdoor education, crisis intervention and respite housing, a transitional housing program for homeless young adults and their children, child abuse treatment, youth advocacy, information and referral services, and peer helping programs.

THE PROGRAM: The Mental Health program provides comprehensive mental health services and case management for youth age 0-21 and their families. We serve children and youth who have full scope Medi-Cal and, through various grants, children and youth who have no financial means to obtain treatment. Specialized services are provided for children and youth who are victims/witnesses to crimes, youth involved in the juvenile justice system who have co-occurring mental health/substance abuse disorders, youth in Juvenile Hall, and young adults in our transitional living program. Services may be provided in our offices, in schools, in the family's home, or in the community.

THE POSITION: Full time benefited position in our CHAT and Medi-Cal programs. The therapist will provide comprehensive, family-focused mental health services to clients who meet eligibility requirements for at least one of our various funding sources. The therapist is responsible for providing the primary therapy and case management for each client, and for the accurate and timely maintenance of the client's chart. A minimum of 50% of the therapist's work time will be spent in providing clinical services to assigned clients. The therapist will perform these duties under the supervision of the clinical director and clinical supervisor.

DUTIES AND RESPONSIBILITIES:

- Complete all client referral and intake paperwork, including valid and informed treatment consents and HIPAA-compliant releases of information, accurately and in a timely manner.
- Perform diagnostic biopsychosocial assessments for each assigned client that document medical necessity, and update annually, or sooner if needed.
- Develop client-centered treatment plans and measurable treatment objectives with each client and their caregiver, and update every six months or sooner if needed. Treatment plans and measurable objectives will address the client's assessed condition.
- Provide individual therapy, family therapy, group therapy, collateral therapy, case management, rehabilitative, and other adjunctive services for clients, as indicated by their assessments and treatment plans.
- Provide crisis intervention as needed.
- Assist clients in filing Victim Witness claims and in obtaining and maintaining Medi-Cal coverage.
- Provide support to clients throughout judicial proceedings pertaining to their victimization or adjudication.
- Develop and maintain knowledge of and good working relationships with other public and private agencies and resources pertinent to client case management.
- Develop and maintain client referral sources as directed
- Maintain accurate and timely client progress notes documenting each client contact or contact on behalf of the client and other client records, consistent with professional and Medi-Cal standards of care and record keeping.
- Compile and submit accurate and timely paperwork for Medi-Cal, grant, or contract billings and statistics as directed.



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- Maintain the confidentiality and security of client charts according to HIPAA, C.F.R., grant, and Medi-Cal regulations.
- Receive regular MCYP program and clinical supervision as directed and in accordance with BBS and educational institution requirements.
- Attend relevant trainings as directed.
- Work as a member of a treatment team, which may include supervising a rehabilitation specialist or volunteer.
- Submit accurate and timely monthly MCYP paperwork, including timesheets and expense logs.
- Attend program and agency staff meetings as scheduled.
- Other duties as required.

REQUIREMENTS:

Minimum: California BBS registration as a MFT Intern or ASW. Knowledge of the mental health disorders of children and youth, including assessment (use of DSM IV TR) and treatment planning. Knowledge of case management. Knowledge and experience providing individual, group, and conjoint family therapy with youth and their families. Knowledge of treating youth with trauma, child abuse, dual-diagnosis, and conduct issues.

Preferred: California BBS-licensed MFT, LCSW, or Clinical Psychologist. Knowledge and experience with Medi-Cal and the juvenile justice system. Two years of experience treating youth and their families with trauma, child abuse, domestic violence, parental substance abuse, dual-diagnosis, and conduct issues. Spanish speaking, familiarity with Latino and Native American communities. Experience working as a team with rehabilitation specialists. BBS-qualified to provide clinical supervision for trainees and interns.

CONDITIONS OF EMPLOYMENT: This position requires a flexible work schedule to meet the individualized needs of each client, including some evenings and weekends. Successful candidate must submit to post offer, reference and personal background check (includes fingerprinting and DMV check). Candidate must have own car possess a valid California driver's license, provide a DMV print out, proof of current automobile liability insurance (\$100,000/\$300,000) and be willing to do some local travel (reimbursed mileage).

SALARY Clinician I - **\$20.85 – 25.37 per hour**, DOE (requires CA BBS registration as an MFT Intern or ASW).
Clinician II - **\$24.14 – 29.37 per hour**, DOE (requires CA BBS licensure as a MFT, LCSW, or Clinical Psychologist).

BENEFITS: Health insurance for employee and family (including domestic partners), dental, and AFLAC insurance (optional), disability insurance, 18 days paid vacation, 2 floaters, 12 days sick leave, CAL PERS retirement (no Social Security). *Reciprocity with other government/school retirement systems may be possible.*

START DATE: ASAP

POSITION CLOSES: As soon as filled

TO APPLY: Please submit ALL of the following documents to Cynthia Plattner, Operations Director at the address above or email to admin@mcyp.org

1. MCYP employment application
2. Cover letter indicating why you are applying for this position
3. Resume
4. Copies of clinical license or registration, master's degree, and CEU and other trainings
5. Three work related references

Application forms may be obtained at our office, online (mcyp.org), by mail, e-mail, or fax.

MCYP IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Applicants may obtain a copy of our EEO Policy on request.